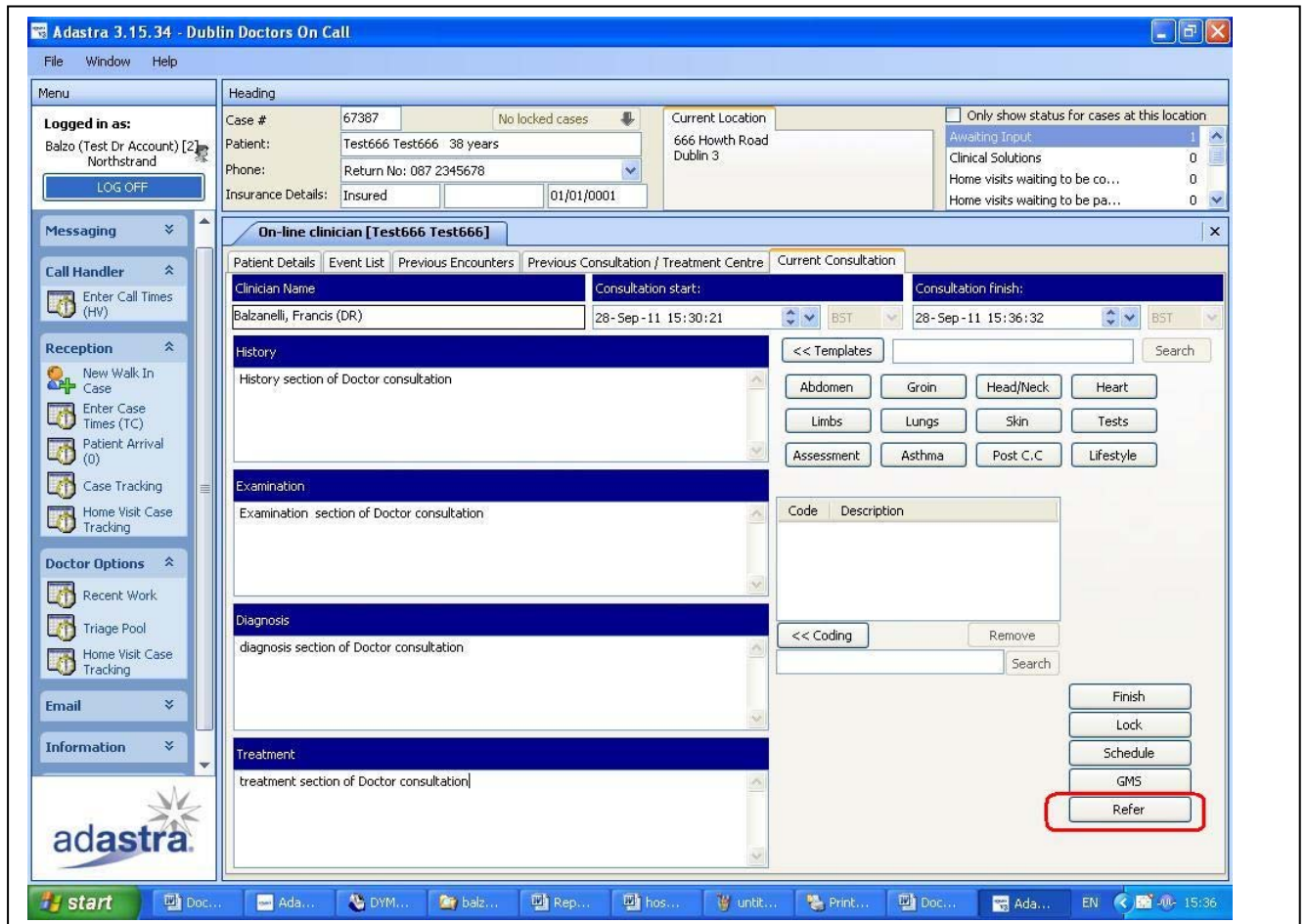


**Hospital - A&E**  
**Referral letters**

We have a new command button on the Doctors screen.  
This button is to allow the doctor print off a hospital referral letter for a client  
For example, an A&E referral letter.

To access this new feature simply click on the '**Refer**' command button to display the new Agency Referral dialog box.

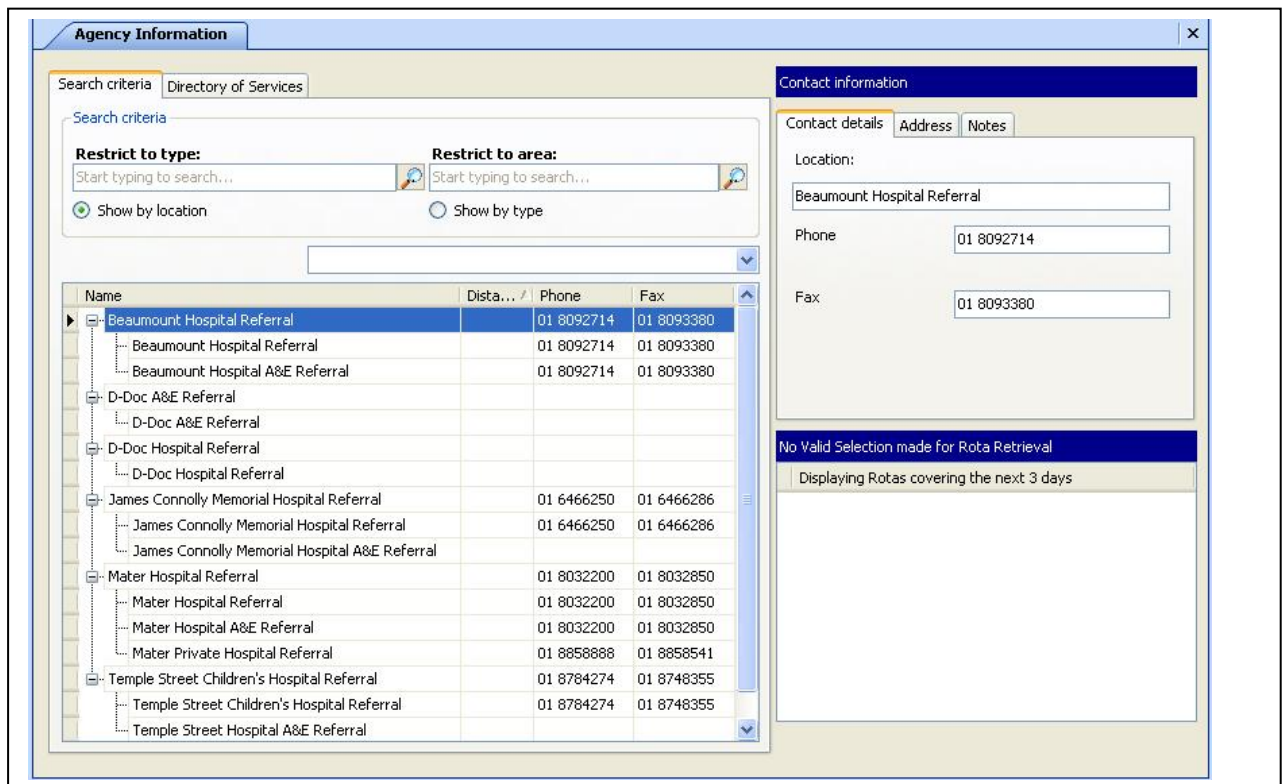


Simply select the Hospital you wish to refer the client to by double clicking on the required hospital name or hi-light the hospital name and click on the **Select** command button .The **Select** command button will only become enabled when the user has selected a hospital.

**Note:** Some hospitals will have a separate entry for the A&E department.  
For example

**Temple Street Children’s Hospital Referral  
&  
Temple Street Children’s Hospital A&E Referral**

**If the hospital you wish to refer the client to is not listed, use the Default D-Doc Hospital Referral or D-Doc A&E referral letters.**



Enter the appropriate notes for the Hospital referral in the text box provided. This text box is for the doctor to enter any notes appropriate for the client's referral to hospital.

**Agency referral**

adastra.

Select mechanism... **Referral Questions**

Print...  
Printer  
[Dropdown]

Fax  
 Email  
 Phone

**Notes** [Dropdown]

Enter the appropriate notes for the Hospital referral here. This is a few text box so the doctor can enter any notes appropriate for the client's referral.

Back OK Cancel

Click on the '**Print**' check box & then click the '**OK**' button to print your referral letter.

**Note:** The letter will not print until you have completed the consultation.

Once the doctor has clicked on the '**OK**' button. They will be brought back to the current consultation screen where they can complete the consultation as normal.

Agency referral

adastra.

Select mechanism...

Print...

Printer

Print out case repo ▼

Fax

Email

Phone

Referral Questions

Printing will not occur until the case has been updated

Notes

Enter the appropriate notes for the Hospital referral here. This is a free text box so the doctor can enter any notes appropriate for the client's referral.

Back OK Cancel

Please see a Draft example of the letter that will be printed once the consultation has been completed.

## D-Doc A&E Referral

Date: Wednesday 12-Oct-11

Agency Phone No.

Patient Name: Test999 Test999

Sex: M

Date of Birth: 29-Sep-1974 Age: 37 years

Address: Test999 Tttt  
Aaaaaaa

Own Doctor: Balzanelli, Francis (DR)

Surgery: Provider Group

Home Tel:

Case Origin:

Case Number: 70700

Caller Name:

Tel:

Case Priority: Routine

Reported Condition:

Receive Time: 11:58

Operator: BALZO-DR

Symptoms: Client concerned about going bald

### History Details

Consulted By: Balzanelli, Francis (DR)

Cons. Begin: 11:59

(Doctors History notes populated directly from the Adastral System)

Cons. Finished: 12:05

History of baldness in male side of mothers family. All uncles on mothers side of the family are bald as a que ball.

### Examination Details:

(Doctors Examination notes populated directly from the Adastral System)

This client is definitely going bald

### Diagnosis:

(Doctors Diagnosis notes populated directly from the Adastral System)

Male Pattern baldness (Get use to the Bobby Charlton look you are going bald!)

### Treatment Details:

(Doctors Treatment notes populated directly from the Adastral System)

Refer client to hospital for a Male Pattern baldness specialist urgently.

### D-Doc Referral Details

Test Call for D-Doc Hospital referral letter

This Patient is to be referred to A&E to see a Male Pattern baldness specialist urgently.