

1. Registration of Personal Details

Information Type	How we use it/ Purpose	Lawful Basis
Personal contact information including name, address, telephone number, age.	We process your call and respond to you in a way that we can give you the best service possible and to ensure the information we are collecting relates to you or the relevant patient party	Explicit consent, article 9 GDPR
Special category personal data – medical data – short medical history, medications, current medical query. Medical Record: Individual Health identifier, GMS number, date of birth, religion, sexual orientation, gender, family members, family history, contact details of next of kin, contact details of carers, vaccination details, medication details, allergy details, current and past medical and surgical history, genetic data, laboratory test results, imaging test results, near patient test results, ECGs, Ultrasound scan images, and other data required to provide medical care.	In order to provide a safe and suitable medical advice and/or consultation necessary to provide patient care in general Practice.	Article 6.1(d): processing is necessary in order to protect the vital interests of the data subject or of another natural person; Special Categories are processed under the derogations in Articles 9.2(h) and 9.2(i).
Account Details: record of billable services provided, patient name, address, contact details, billing and payment records for GMS and private patients.	Required for providing a service and billing. Also required for submission of reimbursement claims to the HSE Primary Care Reimbursement Service.	Article 6.1(c): processing is necessary for compliance with a legal obligation to which the controller is subject (Revenue, Medical and Legal Obligations), and Article 6.1(b) in relation to getting paid for providing a service to Service to private patients.